

**SUT/CUTC**  
**Project Review Sub-Committee (SUT) Meeting**

5/1995

*September 14, 1995: 13.30 : Saranitad Room*

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**Agenda:**

1. Issue (s) to be informed
2. Approval of the minutes of the 4/1995 meeting
3. Issue (s) to be considered
  - 3.1 Co-operative Education
  - 3.2 1996- IUP admission requirements
  - 3.3 IUP Curricula
    - 1) Mechanical Engineering
    - 2) Chemical Engineering
    - 3) Electrical Engineering
    - 4) Food Technology
  - 3.4 Visiting Research Units and OJT
  - 3.5 MIS visit to Canada
  - 3.6 CIA visit from Canada
  - 3.7 Review of Activities Completed to date (end of Quarter 3, 1995)
  - 3.8 Review of Activities to be accomplished (Quarter 4, 1995 Quarter 3, 1996)
  - 3.9 Budgetary Issue.
4. Other matters

**Minutes of the Meeting of**  
**The Project Review Sub - Committee**  
**SUT / CUTC Institutional Linkage and Technical Cooperation**  
**4/1995**  
**5th July 1995 , 10:00 Saranitat Room**

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**Members Present :**

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| 1. Vice Rector for Academic Affairs            | Chair         |
| Assoc. Prof.Dr.Prasart Suebka , Acting         |               |
| 2. Vice Rector for Planning and Development    | Member        |
| Asst.Prof.Dr. Weerapun Sriboonlue ,Acting      |               |
| (Thai - SUT/CUTC Project Manager)              |               |
| 3. Dean, Institute of Science                  | Member        |
| Assoc.Prof.Dr. Vutthi Bhanthumnavin            |               |
| 4. Dean , Institute of Social Technology       | Member        |
| Assoc.Prof.Dr.Krich Suebsonthi , Acting        |               |
| 5. Dean. Institute of Industrial Technology    | Member        |
| Asst.Prof.Dr. Tavee Lertpanyavit               |               |
| 6. Dean , Institute of Agricultural Technology | Member        |
| Assoc. Prof. Dr. Terd Charoenwatana            |               |
| 7. Director, Centre for Library Resources      |               |
| & Educational Media                            | Member        |
| Asst.Prof. Dr. Ladda Gorti                     |               |
| 8. Director , Centre for International Affairs | Member        |
| Prof.Dr. Ruben C.Umaly                         | and Secretary |

**Absentee:**

- |   |                           |
|---|---------------------------|
| 1. Vice Rector for Administrative Affairs   | Project Technical Advisor |
| 2. Dean, ,Institute of Resources Technology |                           |
| 3. Miss Chatpennut Kliangsaard              | Asst. Secretary           |

**Participants :**

1. Asst. Rector for Planning and Development  
Assoc. Prof.Dr. Korakod Indrapichate
2. Chair, School of English  
Mr.Robert H. Burgess
3. Miss Busara Juanvorachai
4. Mrs. Supaporn Kingnok

**1. Approval of the previous meeting:**

Dr. Prasart , chairperson of the PRSC asked the committee members to approve the previous meeting , 3/1995, He also remarked that Ms. Judy Hunter would not be needed to teach English this year because of the low number of the 1995-IUP students, 13 students. Guest instructor(s) in English will be reconsidered for next year.

**2. Status of Project Activities :**

Dr. Umaly informed that the report on the project's progress and achievements was to be submitted together with the report of the 3rd mission to Canada of the SUT staff. The deadline for submission of both reports is 15th July.

For the University Linkage Program, the study tour of the Co-operative Education Project Director, Dr.Thawatchai, will be discussed in the next meeting. Dr. Thawatchai reported that there were some questions from Canada about the work permit needed in order to place students in industrial work places; the expenses for the airfare of students to go to and come from Canada; and the salary for the students on co-op jobs. Financial support for co-op students ought to be asked from big private companies or by sending students through IASTE program. The co-op issue will be discussed in the next meeting. Dr. Thawatchai will be invited to give details in the next meeting as well.

**3. Project Extension**

The SUT/CUTC Institutional Linkage and technical cooperation Project will terminate in March 1998. SUT should plan for 5 more years for the linkage program extension. The non-implemented programs should be listed and proposed in the next PRC meeting.

#### **4. Coming Activities**

##### 4.1 MIS visit:

The visit of MIS personnel from Canada is being proposed by the Director of the Computer Center.

##### **4.2 CIA visit :**

The visit of CIA personnels to Canada has not yet been scheduled. This maybe considered in the next PRC meeting.

#### **5. Second and Third PRC meeting.**

During the SUT staff visit to Canada, Dr.Weerapun asked the Canadian PRSC to hold the second PRC meeting at SUT instead of the original plan in Canada. The second meeting was proposed to be on 18-21 September 1995.

#### **6. Consultant Fee**

It was stated in the project document that the amount of Cdn \$ 600 per personday will be paid as consultant fee for Canadian staff who will come to SUT. The amount is considered high and the conditions are not yet clear, thus will have to be discussed in detail in the next meeting.

#### **7. Intensive English for IUP**

Mr.Burgess informed that the IUP students have been told that they must have 80% attendance of the intensive English course. This standard is high, but he finds the students to be diligent. However, one student dropped from the program. Although the IUP committee does not wish that weakness in English's be an important obstacle, some criteria such as probation should be set to help those who will fail in the English program. The probation can be set under some condition such as class attendance and performance. He also suggested that IUP should set some measures to follow up and give students options. The IUP should have the complete curricula so that he can plan for all the English courses.

The chairperson asked all the concerned deans to send the drafted curricula to Dr. Korakod for further approval by the SUT Academic Senate.

## **8. SUT - UG Letter of Agreement in Food Science**

Dr. Terd submitted the letter of agreement in Food Science between SUT and University of Guelph. The agreement covers both student exchange and articulation for student transfer. The question concerning equivalence of courses and transferable credits was pointed out.

## **9. Issues for Consideration in the Second PRC Meeting**

Dr. Umaly requested the members to prepare and inform CIA of issues for inclusion in the agenda of the second PRC meeting , such as faculty request from SUT and CUTC, fee and length of stay of requested professor(s) , Ph.D.program , Co-op education , University - Industry Training Courses/Seminars , 1996 IUP and budget.

Minutes prepared by

Miss Busara Juanvorachai and

Dr. Korakod Indrapichate