

# TERMS OF REFERENCE (TOR) FOR THE THIRD MISSION OF SUT STAFF TO CANADA

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## 1. FIRST GROUP: MARCH 1995

### A. PARTICIPANTS

1. **Dr.Weerapun Sriboonlue**  
Vice Rector for Planning and Development  
Chair, School of Civil Engineering
2. **Dr.Kasem Prabritputaloong**  
Dean Institute of Resources Technology  
Associate Professor of Chemical Engineering
3. **Dr.Chaiyot Tangsathitkulchai**  
Chair, School of Chemical Engineering  
Associate Professor of Chemical Engineering
4. **Dr.Thai Tipsuwanakul**  
Director, Centre for Educational Services  
Associate Professor of Educational Management and Evaluation
5. **Dr.Ruben C Umaly**  
Director, Centre for International Affairs  
Professor of Biology

### B. PROPOSED PROGRAMS AND ACTIVITIES

1. **Dr.Weerapun Sriboonlue**  
Visit to the four partner Universities and discuss with Academic Administrators, Deans of Faculty of Engineering and staff members the following areas of interest:
  - International Program Linkage Management
  - Academic Policies concerning promotion, graduation, student conduct, code of ethics etc.;
  - Faculty appointment, supporting staff appointment, tenure-track and tenure requirement etc.;
  - Research administration matters
  - Co-op administration and implementation
  - Professional program accreditation procedures
  - Post graduate program planning and implementation
  - Enrollment planning and implementation
  - Budget allocation and control mechanism
  - Staff exchange and joint research activities

- Student Life
2. **Dr.Kasem Prabripataloong**
    - 2.1 **Visit to TUNS (Chem. Eng. Dept.) (10 days) to discuss with Canadian counterparts on:**
      - Final version of chemical engineering curriculum of the IUP.
      - Assignment of teaching staff for the first two-year courses of the program.
      - The Joint Ph.D. Program and plan of implementation.
      - Laboratory and research facilities tour of chemical engineering and related field.
    - 2.2 **Visit to WATERLOO (Chem. Eng. Dept.) (4 days)**
      - Discussion with Chair of Chemical Engineering Department of academic collaboration.
      - Tour of Chem. Eng. Lab. and research activities.
      - Discussion on implementing the Joint Ph.D. Program
  3. **Dr.Chaiyot Tangsathitkulchai**  
Same as Dr.Kasem and any other additional activities that may be suggested.
  4. **Dr.Thai Tipsuwanakul**  
Visit to at least two partner universities for comparative information and discussion on:
    - Student admission, registration and examination for undergraduate, graduate and international program;
    - Teaching evaluation and development; policy and implementation;
    - Registrar's Office and Testing Bureau: Organization and Management;
    - Teaching Evaluation and Development Office: Organization and Management
  5. **Dr.Ruben C Umaly**
    - 5.1 **Visit to the four partner universities and dialogue with counterpart Directors for International Affairs on:**
      - Organization and management of Centre for International Affairs;
      - Modalities of initiating, sourcing funds, managing and evaluating linkages, networking and other cooperative programs.
    - 5.2 **Dialogue with project coordinators of the four partner universities on:**
      - Issues and ways of solving them
      - Improvement in its implementation
      - Criteria to be used in project monitoring and evaluation

- Preparation of reports
- Planning of future activities.

5.3 Visit to AUCC, ACC, CIDA office: to discuss other possible collaborative activities with the four partner universities and other universities especially in relation to "Additional Programs" component of the MUA-CIDA HRD Program. This is particularly concerning possible SUT-CANADA-Indochina Collaborative Project.

#### 5.4 A possible extra week in Quebec

Meeting with Ministry of International Affairs of Quebec and visit to University of Quebec, University of Montreal, Concordia University, McGill University and Laval University and Institute Armand Frappier to discuss possible collaboration in the fields of engineering, technology and applied science especially biotechnology.

## II. SECOND GROUP : 1<sup>st</sup> April-May 1995

### A. PARTICIPANTS

1. Dr. Weerapong Pairsuwan  
Director, Centre for Computer Services  
Associate Professor of Physics
2. Dr. Sarawut Sujitjorn  
Chair, School of Electrical Engineering  
Assistant Professor of Electrical Engineering
3. Senior Lecturer  
School of Mechanical Engineering
4. Director of Centre for Cooperative Education
5. Mr. Suriya Smutkupt  
Institute of Social Technology  
Acting Dean
6. Dr. Ongkan Indrambarya  
Director, The Centre for Library Resources and Educational Media
7. Staff, Centre for International Affairs

### B. PROPOSED PROGRAMS and ACTIVITIES

1. Dr. Weerapong Pairsuwan
  - 1.1 Areas of Interest:
    - Computer and Communication Services
    - Operation of Central Academic Computing Systems
    - Design, Installation and management of campus-wide multiprotocol, multimedia network
    - Appropriate information technology
  - 1.2 Proposed Schedule:
 

1 March	Arrival in Toronto
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6-10 March	Visiting University of Waterloo
13-17 March	Visiting University of Guelph
20-24 March	Visiting Technical University of Nova Scotia
27-30 March	Visiting Ryerson Polytechnic University
31 March	Departure for Bangkok

### 1.3 Institutions to Visit:

- University of Waterloo - Engineering WATSTAR  
Micro-Computer Network  
- Engineering Education  
Research Centre  
- Mathematics Faculty  
Computing Facility
- University of Guelph - Computer Centre  
- Campus Network Facility
- Technical University of Nova Scotia - Computer and Communication  
Service Centre  
- TUNS\* Net facility
- Ryerson Polytechnic - Ryerson Information Network  
- Information Technology Facility

## 2. Dr.Sarawut Sujitjorn

To discuss with Head and staff of Mechanical Engineering Department, University of Waterloo and Head and staff of Electrical Engineering Department, Ryerson Polytechnic University on:

- Academic policies concerning promotion, graduation, student conduct, code of ethics etc.;
- Faculty appointment, supporting staff appointment, tenure-track and tenure requirement etc.;
- Research administration matters;
- Curriculum planning, development and implementation;
- Co-op administration and implementation;
- Professional program accreditation procedures;
- Management issues and functions authorities and responsibilities, morale and the collegial system of governance;
- Post graduate program planning and implementation;
- Enrollment planning and associated human resource allocation;
- Budget allocation and control mechanism;
- Staff exchange and joint Research activities.

## 3. Senior Lecturer, School of Mechanical Engineering

Same as Dr.Sarawut Sujitjorn.

## 4. Cooperative Education Director

To visit counterparts in the four partner universities and discuss:



- Administration and program development;
- Implementation planning for each term and the whole year;
- Participation in the ongoing activities co-operative education management, such as student orientation, job counseling, on campus interview, on job visit, evaluation process, student report/seminar etc.
- Promotion procedure to the target companies;
- Information management among co-op office, students, co-op advisors, and companies including MIS data base.

5. **Mr.Suriya Smutkupt**

- 5.1 To visit the four partner universities (4-5 days) and discuss with counterparts the structure and organization of general education curriculum especially general education courses designed for technology students and to observe classes where appropriate;
- 5.2 To meet administrator and lecturers in the School of Business at University of Waterloo, who are familiar with technology management courses and structure and organization of the MBA program;
- 5.3 To visit local anthropological museum and to meet anthropology faculty and/or Thailand specialists and learn how these Canadian universities deal with Canadian cultural heritage preservation.

6. **Dr. Ongkan Indrambarya**

- To visit and discuss with Chief Librarian and Head of Educational Media of University of Waterloo, University of Guelph, Technical University of Nova Scotia and Ryerson Polytechnic University.

7. **Support personnel from Centre for International Affairs**

Training in one or two partner universities on:

- International Affairs Management and Administration including Personnel Administration Development.
- Project Management
  - Project proposal preparation
  - Sourcing
  - Implementation Management
  - Monitoring Management
  - Budgeting
- Databases for International Affairs: Component, Uses, Organization
  - MIS (Management Information System)
  - EIS (Executive Information System)
  - FIS (Financial Information System)

10 JAN 1995

9:40 am

## THAI CANADIAN HRD PROJECT

8th Asawacharoen Bldg,

Silom Soi 9, BKK 10500

Tel: 238-3840-1/Fax: 238-3841

## Memorandum

To: Dr. Chanchai Siriwat  
 Dr. Sam-ang Srinilta สมนัง  
 Dr. Ruben C. Umaly  
 Dr. Chalida Rojanawathanavuthi ชลิดา รณาวาทินา  
 Dr. Nantana Santatiwat  
 Mr. Charoon Chulap

Mr. Ray Rootsay  
 Assoc. Prof. Tatchai Sumitra  
 Dr. Songvut Phetpradap  
 Mr. Paiboon Thammaruswasik  
 Dr. Sanong Chinnanonda  
 Assoc. Prof. Dr. Uthomporn Phalavonk

From: Gerry Wright File: xpm50109

Date: 9 January, 1994

Re: Linkage Project Manager's Workshop Confirmation of Date

① Please be advised that most Project Managers have indicated that February 2 - 4, 1993 would be the most convenient date for the Workshop for Linkage Project Manager's Lead Thai organizations. Therefore please set those dates aside for you or your designate to attend the workshop.

An official letter inviting you to participate is being sent out today.

② *เพิ่มชื่อผู้เข้าร่วม*or  
9 Jan. 88

เพิ่มชื่อ

- Dr. Sam-ang Srinilta
- Dr. Ruben C. Umaly ✓ 21.1.94
- Dr. Chalida Rojanawathanavuthi



## THAI CANADIAN HRD PROJECT

8th Asavacharoen Building, 69/6 Soi Suksawittaya (Silom Soi 9), Bangkok 10500, THAILAND.  
Phone: (662) 238-3840-1 Fax: (662) 238-3841

Dr. Ruben C. Umaly  
Director, Centre for International Affairs  
Suranaree University of Technology  
111 University Avenue, Muang District  
Nakhon Ratchasima 30000

The Centre for International Affairs

Ref.No. 233/38

Date. 15 FEB 1995

Time. 9.45 AM

February 7, 1995

Dear Dr. Ruben,

Enclosed please find a list of participants over the 'Project Managers Workshop for Lead Thai Partners' under the THAI CANADIAN HRD PROJECT on February 2 - 4, 1995 at Long Beach Cha-Am Hotel, Petchaburi for your information and further contact.

Please accept my thanks for taking part in the workshop.

Yours sincerely,

Gerry Wright  
Project Director  
THAI CANADIAN HRD PROJECT



## THAI CANADIAN HRD PROJECT

### Project Managers Workshop for Lead Thai Partners

February 2 - 4, 1995

Long Beach Cha-Am Hotel

Petchaburi

### LIST OF PARTICIPANTS

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## TERMS OF REFERENCE (TOR) FOR THE THIRD MISSION OF SUT STAFF TO CANADA\*

### PROGRAM 1: INSTITUTIONAL CAPACITY-BUILDING PROGRAM

#### 1.1 Development of Academic Administration and Management Framework at SUT

##### A1.11 Provision of concutanined study touring Canada for academic at SUT

###### 1) Dr.Weerapun Sriboonlue

Vice Rector for Planning and Development

Chair, School of Civil Engineering

Visit to the four partner Universities and discussion with Academic Administrators, Deans of Faculty of Engineering and staff members the following areas of interest:

- International Program Linkage Management
- Academic Policies concerning promotion, graduation, student conduct, code of ethics etc.;
- Faculty appointment, supporting staff appointment, tenure-track and tenure requirement etc.;
- Research administration matters
- Co-op administration and implementation
- Professional program accreditation procedures
- Post graduate program planning and implementation
- Enrollment planning and implementation
- Budget allocation and control mechanism
- Staff exchange and joint research activities
- Student Life

As Project Manager-to discuss with partner Universities-issues, programs and strategies for improvement of project management. (4 weeks)

#### 1.2 Development of Academic Programs at SUT

##### A1.21 Provision of customized study tours in Canada for SUT faculty members and coordinators.

###### 1) Dr.Kasem Prabripataloong

Dean Institute of Resources Technology

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\* Originally-two groups were proposed, one to leave in March and another in May. It was however, decided that it's expedient to have only one group for leaving in May.

Dean Institute of Resources Technology

Associate Professor of Chemical Engineering project manager.

**1.1 Visit to TUNS (Chem. Eng. Dept.) (10 days) to discuss with**

**Canadian counterparts on:**

- Final version of chemical engineering curriculum of the IUP.
- Assignment of teaching staff for the first two-year courses of the program.
- The Joint Ph.D. Program and plan of implementation.
- Laboratory and research facilities tour of chemical engineering and related field.

**1.2 Visit to WATERLOO (Chem. Eng. Dept.) (4 days)**

- Discussion with Chair of Chemical Engineering Department on academic collaboration.
- Tour of Chemical. Engineering. Laboratory. and research activities.
- Discussion on implementing the Joint Ph.D. Program

**2) Dr. Chaivot Tangsathitkulchai**

Chair, School of Chemical Engineering

Associate Professor of Chemical Engineering

Same as Dr.Kasem and any other additional activities that may be suggested.

**3) Dr.Sarawut Sujitjorn**

Chair, School of Electrical Engineering

Assistant Professor of Electrical Engineering

To discuss with Head and staff of Mechanical Engineering Department, University of Waterloo and Head and staff of Electrical Engineering Department, Ryerson Polytechnic University on:

- Academic policies concerning promotion, graduation, student conduct, code of ethics etc.;
- Faculty appointment, supporting staff appointment, tenure-track and tenure requirement etc.;
- Research administration matters;
- Curriculum planning, development and implementation;
- Co-op administration and implementation;



- Professional program accreditation procedures;
- Management issues and functions authorities and responsibilities, morale and the collegial system of governance;
- Post graduate program planning and implementation;
- Enrollment planning and associated human resource allocation;
- Budget allocation and control mechanism;
- Staff exchange and joint Research activities.

**4) Mr.Suriya Smutkupt**

Institute of Social Technology  
Acting Dean

- 4.1 To visit the four partner universities (4-5 days) and discuss with counterparts the structure and organization of general education curriculum especially general education courses designed for technology students and to observe classes where appropriate;
- 4.2 To meet administrator and lecturers in the School of Business at University of Waterloo, who are familiar with technology management courses and structure and organization of the MBA program;
- 4.3 To visit local anthropological museum and to meet anthropology faculty and/or Thailand specialists and learn how these Canadian universities deal with Canadian cultural heritage preservation.

**5) Dr. Vorapot Khompis**

Assoc. Prof. Mechanical Engineering

Same schedule as Dr. Sarawut's is being proposed.

**1.3 Provision of Institution Support Services at SUT**

**A1.31 Provision of customized training in Canada for SUT support personnel**

**1) Dr.Thai Tipsuwanakul**

Director, Center for Educational Services

Associate Professor of Educational Management and Evaluation

Visit to at least two partner universities for comparative information and discussion on:

- Student admission, registration and examination for undergraduate, graduate and international program;
- Teaching evaluation and development; policy and implementation;
- Registrar's Office and Testing Bureau: Organization and Management;
- Teaching Evaluation and Development Office: Organization and Management

## **2) Dr. Weerapong Pairsuwan**

Director, Center for Computer Services

Associate Professor of Physics

### **2.1 Areas of Interest:**

- Computer and Communication Services
- Operation of Central Academic Computing Systems
- Design, Installation and management of campus-wide multiprotocol, multimedia network
- Appropriate information technology

### **2.2 Proposed Schedule:**

Arrival in Toronto

Visiting University of Waterloo (4 days)

Visiting University of Guelph (4 days)

Visiting Technical University of Nova Scotia (4 days)

Visiting Ryerson Polytechnic University (3 days)

Departure for Bangkok

### **2.3 Institutions to Visit:**

- University of Waterloo - Engineering WATSTAR  
Micro-Computer Network  
- Engineering Education  
Research Center  
- Mathematics Faculty  
Computing Facility
- University of Guelph - Computer Center  
- Campus Network Facility
- Technical University - Computer and Communication

of Nova Scotia                      Service Center

- TUNS\* Net facility
- Ryerson Polytechnic            - Ryerson Information Network
- Information Technology Facility

**3) Dr.Ongkan Indrambaya**

Director, Center for Library Resources and Education media (for 4 weeks)

**3. 1 Areas of Interest**

- Library Automation: All Functions and Electronic Book,  
Electronic Journal
- Inter Library Services (SUT-CUTC)
- Share Resources (SUT-CUTC)
- Education Media

**3.2 Purpose of the Visit:**

- To Discuss with Chief Librarian and Education Media Head of each  
Institution on the matters mentioned.
- To Visit each Institution Library and education media division

**4) Dr.Ruben C Umaly**

Director, Center International Affairs

Professor of Biology

Project Coordinator

**4.1 Visit to the four partner universities and dialogue with  
counterpart Directors for International Affairs on:**

- Organization and management of Center for International Affairs;
- Modalities of initiating, sourcing funds, managing and evaluating  
linkages, networking and other cooperative programs.

**4.2 Dialogue with project coordinators of the four partner universities  
on:**

- Issues and ways of solving them
- Improvement in project implementation
- Criteria to be used in project monitoring and evaluation
- Preparation of reports
- Planning of future activities.



**4.3 Visit to AUCC, ACC, CIDA office:** to discuss other possible collaborative activities with the four partner universities and other universities especially in relation to "Additional Programs" component of the MUA-CIDA HRD Program. This is particularly concerning possible SUT-CANADA-Indochina Collaborative Project.

**4.4 A possible extra week in Quebec**

Meeting with Ministry of International Affairs of Quebec and visit to University of Quebec, University of Montreal, Concordia University, McGill University and Laval University and Institute Armand Frappier to discuss possible collaboration in the fields of engineering, technology and applied science especially biotechnology and Environmental Science.

**4.5 Visit to Faculty of Biology**

Dialogue with Chairpersons of Biology Department in the field of biotechnology and environmental biology.

**5) Staff, Center for International Affairs**

Training in one or two partner universities on:

- International Affairs Management and Administration including Personnel Administration Development.
- Project Management
  - Project proposal preparation
  - Financial
  - Sourcing
  - Implementation Management
  - Monitoring Management
  - Budgeting
- Databases for International Affairs: Component, Uses, Organization
  - MIS (Management Information System)
  - EIS (Executive Information System)
  - FIS (Financial Information System)

## **PROGRAM 3: UNIVERSITY-INDUSTRY LINKAGE PROGRAM**

### **3.1 Development of Cooperative Education at SUT**

#### **A3.11 Provision of customized training in Canada for SUT Co-op program coordinator**

To visit counterparts in the four partner universities and discuss:

- Administration and program development;
- Implementation planning for each term and the whole year;
- Participation in the ongoing activities co-operative education management, such as student orientation, job counseling, on campus interview, on job visit, evaluation process, student report/seminar etc.
- Promotion procedure to the target companies;
- Information management among co-op office, students, co-op advisors, and companies including MIS data base.



## THAI CANADIAN HRD PROJECT

8th Asavachoen Building, 69/6 Soi Suksawittaya (Silom Soi 9), Bangkok 10500, THAILAND.  
Phone: (662) 238-3840-1 Fax: (662) 238-3841

21 September, 1995

Dr. Weerapun Sriboonlue  
Vice Rector Planning  
Suranaree Institute of Technology  
111 University Avenue, Muang District  
Nakhon Ratchasima 30000

The Centre for International Affairs	
Ref.No.	1529/38
Date	27 SEP 1995
Time	14:00 v

Dear Dr. Weerapun,

The THAI CANADIAN HRD PROJECT is organizing a 'THAI CANADIAN HRD PROJECT Lesson Learned Workshop' to be held on November 27 to 29, 1995 at the Wangtara Princess Hotel, Amphur Muang, Chachoengsao.

The workshop description is attached. The opening ceremony is expected to be at 10.30 a.m. on Monday, 27 and the closing will be around 2 p.m. on Wednesday, 29.

The workshop is supported by special CIDA funds that are not part of the THAI CANADIAN HRD PROJECT funds. Accommodation and meals are provided for project managers. The airfare from project location to and from Bangkok can be claimed with a copy of the air ticket and the receipt. PLEASE NOTE that BOTH are required.

Transportation from Bangkok to and from the workshop site will be arranged. The assembly point and the drop off point will be at the Swiss Lodge (on Convent Road - Phone 2335345) at 7.30 a.m. on 27 November.

You, as a project manager, are warmly invited to participate in the workshop. **Please confirm by return fax (by October 25, 1995)** the name of the person who will represent your project at the meeting and the desire on the travelling with the arranged transport. As always, your kind cooperation is greatly appreciated.

Yours sincerely,

Gerry Wright  
Project Director

① ใบสมัคร  
ว่าที่ รศ.ดร. อมาลย์ งามวิจิตร  
ให้ ดร. อมาลย์ งามวิจิตร เป็นตัวแทน  
ใน Thai HRD Workshop และขอรับ  
เงินค่าเดินทางและที่พัก  
ขอเรียนให้ทราบ  
25 ก.ย. 95

D:\corresp\lws50921.doc

② ม.ร.ว.ค.

26 ก.ย. 2538



## **THAI CANADIAN HRD PROJECT**

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### **THAI CANADIAN HRD PROJECT LESSONS LEARNED WORKSHOP**

Hotel  
Chachoengsao, Thailand  
Nov 27-29, 1995

***The purpose of the workshop:***

to bring the managers of sub-projects under the THAI CANADIAN HRD PROJECT to identify ways to maximize the impact of the sub-projects.

***The objectives of the workshop::***

to identify ways to improve projects; and  
to identify ways to improve the management of the projects.

***Invited to the workshop:***

one Thai and one Canadian project manager from each sub project;  
representatives of the Evaluation/Internal Monitoring Sub-Committee of the PSC;  
representative of CIDA;  
representative of the CEA and the Monitor; and  
additional resource persons from selected previous linkage projects.

***Format of the workshop:***

group discussions for mutual solution identification with minimal presentations.

***Basic assumptions:***

***The objectives of the THAI CANADIAN HRD PROJECT:***

to strengthen the capacity of Thai organizations to develop policy, plan and deliver HRD programs; and

to establish long -term relationships between Thai and Canadian organizations, institutions and individuals.

The workshop will therefore focus on identifying those lessons that have and can be learned about maximizing the achievement of these objectives.

## The *distinctive features* of the THAI CANADIAN HRD PROJECT

Unlike many donor projects, this one is viewed as being a genuine partnership with partnership built in at different levels:

CIDA and Thailand are partners in steering and policy direction with both groups providing vital input through a Project Steering Committee for the umbrella THAI CANADIAN HRD PROJECT ;

Each sub-project is based on a three-way partnership reflected in three sets of contributions of effort and finance: CIDAs, the Thai organization's, and the Canadian organizations;

Sub-project implementation is the responsibility of the Thai and Canadian organizational partners, suitably supported by the Canadian Executing Agency;

The monitoring function is linked to CIDA through the CIDA's monitor and to the PSC's Evaluation/Internal Monitoring Sub-Committee to the PSC.

The workshop will therefore also focus on identifying those lessons that have and can be learned about maximizing use of partnership in the achievement of these objectives.

### ***Questions to consider:***

1. Are the original goals and objectives of your sub-project realistic?
2. What are we learning from this project?
3. How are we using this learning?
4. How have the participating organizations changed as a result of project activities to date?
5. What factors are influencing the attainment of project goals, objectives and activities?
6. To what extent is that partnership and linkage evolving?
7. What partnerships, elements or activities of this project will continue when the project itself ends?
8. What conditions contribute to sustaining the partnership?
9. How is the project addressing issues of gender and environment?
10. Is the project delivering its various components on schedule?
11. Are the partners managing finances in a responsible way?
12. Is the quality and frequency of reporting adequate to manage this investment responsibly?

d:\programs\lessons\outline.wsp

## Thai Canadian HRD Project: Quarterly Report Project Evaluation Update

1. Are the original goals and objectives realistic?

The original goals and objectives were probably not realistic given the start-up nature of SVT. The fact that SVT is a start-up had an impact on many facets of the project including staff exchange, Ph.D. academic training and facilities available at SVT.

2. What are you learning from this project?

There needs to be more flexibility in project guideline, timing and implementation. There also needs to be much greater cross-cultural awareness and understanding.

3. How are you using this learning?

SVT should be ready for such projects in the future.

4. How have the participating institutions/firms changed as result of project activities to date?

—

5. What factors are influencing attainment of project goals, objectives and activities?


Factors such as time frame, flexibility and cross-cultural awareness are influencing the attainment of goals, objectives and activities.




6. To what extent are the partnership and linkage evolving?




7. What partnership, elements or activities of this project will continue when the project itself ends?




8. What conditions contribute sustaining the partnership?



9. How is the project addressing issues of gender and environment?



10. Is there any other information about the project that you would like to record here?



Suranaree University of Technology  
Centre for International Affairs

Tel. (044) 216191-8 Ext. 1156, 1159

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สำนักวิชาเทคโนโลยีวิทยาการ  
รับที่..... 297/2018  
วันที่..... 10 ต.ค. 2538  
เวลา..... 15.35

Ref. No. 5136/C.127

9 October 1995

Attn : Assoc.Prof. Dr. Kasem Prabritputaloong  
Dean, Institute of Resources Technology

Center for International Affairs	
No.....	10/10/95
Date.....	17 OCT 1995
Time.....	12:00 ~
File .....	

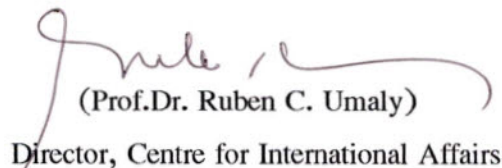
**RE: Thai-Canadian HRD Project**

Dr. Gerry Wright of ARA, The Manager of The Thai Canadian- HRD Project is calling a meeting of all the projects monagus/coordinator under this cooperation. The SUT-CUTC Project is one of these projects.

In this connection, each PRSC member is requested to answer the following evaluation questions regarding the project.

Kindly return the accomplished forms on or before 30 October for collation before the meeting.

Thank you.

  
(Prof.Dr. Ruben C. Umaly)  
Director, Centre for International Affairs

Dear. Dr. Umaly,

I have answered the evaluation questions.  
and hope it is useful.

Kasem  
Oct 15, 95

## Thai Canadian HRD Project: Quarterly Report Project Evaluation Update

1. Are the original goals and objectives realistic?

Yes, it is realistic.

2. What are you learning from this project?

The implementation of the project was harder than I thought because there were many factors that were beyond our control.

3. How are you using this learning?

I have to be more cautious about setting up the goal and have to work harder to reach the goal.

4. How have the participating institutions/firms changed as result of project activities to date?

Many project activities have been implemented which should result in some changes. For SUT, the changes may not be obvious as they are integrated as part of the university build up.

5. What factors are influencing attainment of project goals, objectives and activities?

The main factor that has major impact on project goals, objectives and activities is the strength of the project management team. Without this strength on both sides, the implementation, the planning for various activities, the follow up etc to make effective implementation is almost impossible.



Ryerson   
International

Center for International Affairs  
No. 1812/33  
Date 16 NOV 1995  
**Facsimile**  
File

## Communication Cover Sheet

**DATE:** November 15, 1995  
**DESTINATION FAX #:** 011-66-44-216122  
*Please deliver attached pages to:*  
**NAME/TITLE:** Dr. Ruben Umaly  
**COMPANY/INSTITUTION:** Suranaree University of Technology  
**ADDRESS:** Nakhon Ratchasima, Thailand

*You will receive 1 page(s) of copy including this cover sheet. If the entire transmission is not received, please contact us as soon as possible. Our operator can be reached at (416) 979-5026.*

**FROM:** Jennifer Sherwood  
Dear Dr. Umaly:

Thank you for your faxed response to my request for feedback to ARA's questions in preparation for the Lessons Learned Conference. The notes are very thorough and very helpful, and I will work at incorporating SUT's response with CUTC's response and fax the complete report to you before the end of next week.

The quarterly report is, unfortunately, not complete yet. There is not a lot of activity to report on (July-September, 1995), but it's been very busy at the office lately, and my diligence to the reporting format has suffered. I hope to bring it with me to Bangkok November 26th.

Thanks for the invitation to SUT before or after the conference proceedings. My airline ticket has me arriving in Bangkok on the 26th and leaving on December 1st. It's a very short visit, but I hope that I can find time to come to Worldtech for a day.

With regard to the fellowships for the Equipment Centre personnel, Dr. Shute has discussed the terms of reference with Dr. Larry Peterson, of the Botany Department at University of Guelph. Dr. Peterson feels that he can accommodate a three-week fellowship any time between January 15 and April 30, for two individuals. He feels that, based on the curriculum vitae provided, Miss Warnwan Ratanachai and Miss Boontharica Muangkratoke would benefit most from his designed program. Please indicate whether this appears appropriate, and let me know what dates are convenient for SUT.

I look forward to seeing you in Chachoengsao on November 27!

With my best regards,  
Jennifer Sherwood

RYERSON POLYTECHNIC UNIVERSITY

350 Victoria Street, Toronto, Ontario, Canada M5B 2K3 (416) 979-5026 Fax (416) 979-5352

## Thai Canadian HRD Project: Quarterly Report Project Evaluation Update

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6. To what extent are the partnership and linkage evolving?

Personal relationship seems to develop more than institution partnership. Both relationships are important for the success of the project.

7. What partnership, elements or activities of this project will continue when the project itself ends?

Any activities of mutual interest will continue after the project itself ends. Examples of these activities are staff & students exchanges, research collaboration & joint Ph. D. program.

8. What conditions contribute sustaining the partnership?

Spirit of cooperation, mutual interest and benefit and personal acquaintances should be the conditions sustaining the partnership.

9. How is the project addressing issues of gender and environment?

We treat both sexes as being equal in every activities of the project and at SUT to keep the campus 'green and clean' is the university's policy.

10. Is there any other information about the project that you would like to record here?

It is not information but only a few phrases that I would like to record here: -

- Spirit of cooperation
- Seriousness of project partners.
- Strength of project managing teams

These are key phrases for me. Without these, successful implementation of the project is almost impossible.