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Dear friends,

For UNESCO sponsored participants of the Third ASEAN VUST WG Meeting in Bali, I would like to remind you that we need to have your original airline ticket stubs for administration purposes. Please send them to us soonest possible at the following address, if you have not done so:

AESEAP Secretariat
Jl. Halimun No. 39
Jakarta 12980
Indonesia



Thank you.

Best regards,

Trihono Sastrohartono.

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boundary="===== _4413003== _"

Dear friends,

Kindly see the attachment to this mail consisting the Fourth Draft of the Minutes of the meeting of the Third VUST WG Meeting in Bali. Please send me your comments and corrections before November 21, 2000. After incorporating your comments, we will then take it as our Final Draft Minutes, which will be proposed for adoption in the next VUST WG meeting.

Thank you and best regards,

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มหาวิทยาลัยเทคโนโลยีสุรนารี

หน่วยงาน ศูนย์กิจการนานาชาติ โทร.4141

ที่ ทม 5196/Δ49

วันที่ 4 พฤศจิกายน 2543

เรื่อง ขอชี้แจงการแปลเอกสาร

เรียน รองอธิการบดีฝ่ายบริหาร(ผ่านรองอธิการบดีฝ่ายวางแผน)

ตามที่ผู้ช่วยอธิการบดีฝ่ายบริหารได้มีบันทึกที่ ทม.5101(1)/54 ลงวันที่ 5 ตุลาคม 2543 ขอให้ศูนย์กิจการนานาชาติแปลข่าวมทส รายวัน และข่าวสารมทส รายปักษ์ โดยให้ศูนย์กิจการนานาชาติคัดเลือกบุคลากรในหน่วยงาน และแจ้งชื่อให้ทราบนั้น

ศูนย์กิจการนานาชาติขอเรียนชี้แจง ดังนี้ ในเรื่องงานแปลเอกสารนั้น อธิการบดีฝ่ายวางแผน (ดร.วิศิษฐ์พร วัฒนาวาทิน) เคยให้ความเห็นว่าภาระกิจด้านการแปลนั้นมิได้เป็นภารกิจของศูนย์กิจการนานาชาติ หากแต่ที่ผ่านมาศูนย์กิจการนานาชาติได้ให้บริการแปลและตรวจแก้เอกสารในโอกาสต่างๆ เท่าที่เราจะปลีกเวลาจากภาระกิจหลักของเราได้ ซึ่งในบางครั้งได้รับการร้องขอให้อนุเคราะห์ให้แปลเอกสารมากมายจนเป็นอุปสรรคต่อการปฏิบัติงานประจำ อธิการบดีฝ่ายวางแผน (ดร.วิศิษฐ์พร วัฒนาวาทิน) ยังได้ถ่ายทอดนโยบายของท่านอธิการบดีว่า ท่านอธิการบดีมีนโยบาย ให้หน่วยงานต่างๆ ตั้งงบประมาณเพื่อการแปลขึ้นมา แล้วให้แต่ละหน่วยงานใช้บริการการแปล จากบุคคลภายนอกหรือจากเทคโนโลยีแทน

เกี่ยวกับการแปลข่าวมทส รายวัน และข่าวสารมทส รายปักษ์นั้น ศูนย์กิจการนานาชาติมีความเห็นว่าเป็นลักษณะงานที่ต้องมีผู้รับผิดชอบปฏิบัติงานเต็มเวลาและอย่างต่อเนื่อง โดยมีวัตถุประสงค์เพื่อการประชาสัมพันธ์กิจการของมหาวิทยาลัยเทคโนโลยีเป็นหลัก จึงนำที่ส่วนประชาสัมพันธ์จะจัดหาเจ้าหน้าที่ประจำที่มีความสามารถด้านภาษามารับผิดชอบโดยตรง และในมหาวิทยาลัยที่ต้องการจะเป็นมหาวิทยาลัยนานาชาติเช่นมหาวิทยาลัยเทคโนโลยีสุรนารีนั้น จำเป็นอย่างยิ่งที่ส่วนประชาสัมพันธ์จะมีเจ้าหน้าที่ประจำที่มีความสามารถทางภาษา

Draft 4 – 14 November 2000

Incorporating:

Modifications proposed by Dr. Aoshima on 28 September 2000

Minor correction by Dr. Trihono Sastrohartono

Comments and revisions proposed by Dr. Linda Posadas in paragraphs 1, 4 and 5, on 4 October 2000

Minor correction by Dr. Trihono Sastrohartono in the last sentence of paragraph 7 and 8 (following suggestion of Dr. Rom Tamjis) and paragraph 9, on 31 October 2000

Draft Minutes of the Third Working Group Meeting of the ASEAN

Virtual University of Science and Technology (VUST)

Bali, 22 August 2000

Introduction

Seventeen participants from AEESEAP, FEISEAP, universities from Indonesia, Malaysia, the Philippines, Malaysia, Thailand, the ASEAN Secretariat and the UNESCO Jakarta Office, including one resource person from the Open University of Hong Kong and two observers from Ritsumeikan Asia Pacific University of Japan, attended the third Working Group Meeting, which was a joint meeting of the Science Group and Engineering Group. The List of Participants is attached as Annex 1.

2. Election of the Chairperson

The Meeting elected Dr. Trihono Sastrohartono from PII (the next term Secretary-General of the AEESEAP) as the Chairman of the Meeting and adopted the Proposed Agenda with some modifications. The Agenda of the meeting is attached as Annex 2.

Adoption of the Minutes of the Second Working Group Meeting of ASEAN VUST

The Meeting approved with some corrections the Minutes of the Second Working Group Meeting of the ASEAN Virtual University of Science and Technology (ASEAN VUST) which was held on 21 January 2000 in Bangkok. The final version will be distributed by e-mail.

Remarks from UNESCO

Dr. Y. Aoshima from the UNESCO in his remarks explained about the UNESCO activities in Asia. He informed the participants of the recent withdrawal of the National University of Singapore from the Working Group of the ASEAN VUST project. Since its withdrawal from UNESCO in 1986, Singapore has not participated in UNESCO programs. However, since VUST is an ASEAN project, it was hoped that Singapore would be able to participate in its implementation. Dr. Aoshima will continue to encourage the participation of Singapore in the Working Group but through a different channel, possibly through a private organization.

With regard to the component of the proposal on the establishment of a digital library, Dr. Aoshima explained the difficulty to start the discussion on digital library (Task Force 2) as the members of the Working Group are not necessarily the library experts. He proposed inviting a UNESCO staff member of the Bangkok Office (library and informatics expert) to assist the Task Force 2, which should be formed by a different group of experts from the same Working Group member institutions.

Remarks from the ASEAN Secretariat

Dr. Linda Posadas from the ASEAN Secretariat in her remarks explained the Project Development Process of the ASEAN Virtual University of Science and Technology. Since the proposal is being prepared for submission to the ASEAN Foundation, she showed the indicative dates and milestones of the ASEAN Foundation (AF) Project Cycle Calendar, as well as the parallel activities of the ASEAN, the UNESCO and the Working Group. The tables indicating these dates, milestones and activities are attached as Annex 3. She also pointed out 9 (nine) criteria that the ASEAN Foundation uses when evaluating project proposals for funding. These are: consistency with AF priorities;

regionality; minimum number of beneficiary member countries; sustainability; availability of co-financing and counterpart contributions; achievability of objectives within specified time frame; cost-effectiveness, non-duplicative character, and preference for small-scale projects with direct benefits at the grassroots level. She also explained that cooperation between the ASEAN Secretariat and the UNESCO is carried out within the framework defined by an agreement signed by the two parties in 1998.

Discussion on the Minutes of the ASEAN Virtual Science University (AVSU)

The Meeting discussed the Minutes and noted that it has not been properly finished. The Meeting agreed on the proposal put forward by Dr. Abdul Aziz Tajuddin to revise the Minutes. Dr. Aziz promised the Meeting to distribute the revised version by e-mail to the all parties.

Discussion on the documents prepared by the E-mail Forums on Task Force 3 (Science)

During the discussion on the documents prepared by the E-mail Forums on Task Force 3 (with regard to Science Group), Dr. Abdul Aziz Tajuddin from the University Sains Malaysia (USM), Malaysia, presented his paper titled Suggestion for Pilot Program: Continuing Education Courses for Science Teachers. In his presentation he explained that the initial target for the Science Group is to offer continuing education courses for professional enhancement of science teachers. He also identified the subjects/courses to be offered as pilot program. The courses are intended for continuing education course for professional enhancement; education for working adults and science teachers. The science e-mail forum dwells on the duration of the courses; the number of credits/units to be taken; the nature of the courses and the level of the course to be offered. With regard to the delivery system to be used, he explained that the internet is the first choice in delivering instruction, meaning that "on-line" course should be made available and hence the development of various interactive training materials which will be sustainable for on-line delivery. To begin the project, he proposed to establish a regional virtual science teaching resources center that could provide teaching tools/services such as digital library, virtual experts, mentorship, networked classrooms, and networks. The Center should be linked with other existing facilities that have already developed the

courseware. The science students/teachers who have passed the courses being offered should be rewarded with certificates recognizing the courses, levels and credit hours, which can be used towards competency/professionalism certifications and degrees.

Discussion on the documents prepared by the E-mail Forums on Task Force 3
(Engineering)

Dr. Aura C. Matias, a moderator of the E-mail forum on Task Force 3 explained that the Engineering Group is focusing on the enhancement of the continuing engineering education. She pointed out the general consensus made by the Group to pilot the offering of on-line programs to Continuing Engineering Education courses. The consensus was based on the fact that undergraduate programs would be difficult to pilot at this stage due to the problems relating to accreditation, differences in academic systems, regulatory aspects, varying mediums of instruction, and varying sophistication of delivery infrastructure. Regarding the topics to be chosen, she reported that Task Force 3 would suggest those with regional importance and commonalities such as environmental engineering, construction technology and management, engineering best practices (such as quality management) and energy management. With regard to the delivery system to be used, she explained that the initial pilots runs will be hosted by designated institutions that will be also responsible for development of course modules, monitoring and evaluation of students progress, matriculation and feedback. Since not all people could access to the Internet, the delivery will not only be done through internet but also through CD ROM virtual format (computer-medium) with continuously developed materials. The other possible way is to use an appropriate software platform such as the open Integrated Virtual Learning Environment (IVLE) and commercial software such as WebCT. She identified the possible funding problem that could occur in running the project. Therefore, she emphasized the importance of the commitment for the development of these pilot modules.

General Discussion

The general discussion started on the issues related to the Science Group and followed by those related to the Engineering Group.

On the issues related to the Science Group, the Meeting discussed the possible ways to provide certification and recognition of the course with the aim of enhancing the people involvement. But it is realized that there will be problems relating to the appointment of the entity that will be responsible for the certification and evaluation of the program. The Meeting identified the needs or demand of the society, which are different from country to country. In Malaysia, for instance, the need for College and for University is different. Therefore, the Meeting agreed on the importance of the subject/topic but viewed that it was still need time to discuss the level of education needed by the teachers. With respect to the professional enhancement, the Meeting is of the view that the individual efforts made by teachers of science in pursuing to higher education should be appreciated/rewarded. The other important thing to do is to find/identify our respective uniqueness of demands before deciding to provide education to the teachers. It is suggested that the government should support the efforts to improve the quality of teachers and teaching materials. The government should also promote through their policy the efficient service in smart partnership with the education sector.

Relevance to both the Science and Engineering Groups, the meeting is of the view that Information Technology (IT) could be taken as alternative of teaching methodology by involving teachers and integrating other science, such as environment technology, into the system. The Meeting bears in mind that teaching methodology should be upgraded and the teaching materials should be made more interesting and more relevant to the needs of the respective countries, and the quality of the teachers should also be improved. It is suggested that the topic for Science Group should be emphasized on the science teacher needs and science teaching development, while the topic for Engineering Group should be emphasized on the professional practitioners. It is also suggested that the topic of the Science Group and Engineering Group will dwell on the IT competency.

10. Steps to be taken

The Meeting agreed on the following actions to be taken for Science Programs:

Needs Analysis that will be carried out by all parties and coordinated by Prof. Abdul Aziz Tajuddin from University Sains Malaysia. The analysis covers:

High School or University teachers;

Levels of course to be offered;

Subject priority/special topics.

IT Competency that will be coordinated by Dr. Kanchana Kanchanasut from Asian Institute of Technology (AIT), Bangkok.

Identification of available courseware that will be carried out by all parties and coordinated by Prof. Abdul Aziz Tajuddin from USM.

Designing/developing two pilot courses involving experts from member countries.

The Meeting also agreed on the following actions to be taken for Engineering programs:

Needs Analysis that will be carried out by all parties and coordinated by Dr. Aura C. Matias from AEESEAP. The analysis covers

Professional engineers

Subject priority/special topics

IT Competency course that will be coordinated by Dr. Kanchana Kanchanasut from AIT, Thailand.

Identification of available courseware that will be carried out by all parties and coordinated by Dr. Aura C. Matias from AEESEAP.

Designing/developing two pilot courses to address the needs of:

Environment and Energy Management that will be carried out by all parties and coordinated by Dr. Kanchana Kanchanasut, from AIT.

Construction Technology and Management that will be coordinated by Dr. Kanchana Kanchanasut, from AIT.

Engineering best practices that will be coordinated by Dr. Edgardo Atanacio from College of Engineering of the University of Philippines.

- e. Survey of available platform for IT based courses that will be coordinated by Dr. Kanchana Kanchanasut, from AIT.

Regarding the criteria of the courses, the Meeting agreed to start conducting the course first without arguing on the diploma or degree to be given to the graduates. It was based on the assumption that the first objective is to improve the quality of science and technology education in the region in order to catch up with the raising demand of the development and globalization.

Establishment of Task Forces 1 and 2

In order to accomplish the programs, the Meeting decided to establish two task forces and to appoint two moderators for respective task forces.

Dr. Rom Tamjis was appointed to moderate Task Force 1 that covers legal matters, membership, and funding. Task force 1 consists of:

Prof. Edgardo Atanacio

Dr. Viboon Saengveerapunsiri

Prof. A. Handojo

Prof. Abdul Aziz Tajuddin

The moderator for Task Force 2 will be a nominee from Chulalongkorn University and covers digital library and virtual teaching resources center (VTRC). The Task Force 2 consists of:

Dr. Aura C. Matias

Dr. Viboon Saengveerapunsiri

Dr. Rom Tamjis

A nominee by AIT.

Other Matters

The Meeting decided to go with the big proposal, therefore the two Task Forces should be activated. It was also emphasized that the proposal for the ASEAN Foundation is just a pilot project (small projects) and the next projects should be self-financed.

The next meeting will be held in Langkawi, Malaysia in the beginning of 2001.

Annex 1

List of Participants

3rd Working Group Meeting of ASEAN Virtual University
of Science and Technology (VUST)

LTI-Patra Jasa Hotel, Kuta, Bali, Indonesia,

22 August 2000

No. Name Institution
1. Dr. Rom Tamjis University of Malaya, Malaysia
2. Dr. Aura C. Matias AESEAP, Philippines
3. Dr. Edgardo G. Atanacio College of Engineering, University of the Philippines, Philippines
4. Prof. C. C. Chan Hong Kong Institution of Engineers, Hong Kong
5. Dr. Viboon Saengveerapunsiri Chulalongkorn University, Thailand
6. Prof. Dr. A. Handojo Bandung Institute of Technology (ITB), Indonesia
7. Prof. T. M. Wong Hong Kong Open University, Hong Kong – Observer
8. Dr. Kanchana Kanchanasut Asian Institute of Technology (AIT), Thailand
9. Dr. Nicanor Austriaco Asian Institute of Technology (AIT), Thailand
10. Prof. Jido Ritsumeikan – Observer
11. Prof. Kimura Ritsumeikan – Observer
12. Dr. Linda Posadas ASEAN Secretariat
13. Prof. A. Azis Tajudin University Sains Malaysia, Malaysia
14. Prof. Amelia Guevara University of the Philippines, Philippines
15. Dr. M. Alarcon UNESCO
16. Dr. Y. Aoshima UNESCO
17. Mr. M. Honda UNESCO

Annex 2 AGENDA
3rd Working Group Meeting of ASEAN Virtual University of Science and Technology (VUST)
LTI-Patra Jasa Hotel, Kuta, Bali, Indonesia, 22 August 2000
Monday, August 21, 2000
19:00 – Gathering Dinner
Tuesday, August 22, 2000
09:00 – 09:30
09:30 – 11:15
11:15 – 12:00
12:00 – 14:00
14:00 – 16:00
16:00 – 16:15
16:15 – 17:30
17:30 – 18:30 –

19:30 Introduction of Participants Selection of Chairperson Adoption of Programme
 Agenda Adoption of the Minutes of the 2nd Working Group Meeting Remarks from
 UNESCO Remarks from ASEAN (Progress of Project Proposal Submission within the
 ASEAN) Presentation of the discussion documents prepared by E-mail Forums on Task
 Force 3 (Science and Engineering Groups) (10:15 – 10:30 Coffee Break)
 General Discussion
 Lunch
 Discussion of Task Force 3 and Selection of Subject of courses
 Coffee Break
 Conclusion of Task Force 3 and Discussion for next step

Welcoming Reception (Cocktail), entertained by a cultural show
 (This is an AEESEAP Conference Programme, which VUST participants are invited to join)

End of Agenda

Annex 3 Table 1. ASEAN Foundation Project Cycle Calendar, Year 2000
 Indicative date Activity/Milestone
 14 July Deadline for new proposals
 16-22 September Informal consultation meeting to review proposals
 30 September Expression of interest
 10 November Submission to BOT
 1 December Approval by BOT
 Table 2. Parallel Activities
 ASEAN UNESCO Working Group
 Revision of proposal (October)
 Continuing mobilization of Working Group and resource persons
 Continuing discussions on pilot programmes, content and delivery modes
 Endorsements by SCIRD and COST (30 October-3 November)
 Exploring/approaching other possible funding sources jointly with ASEAN Secretariat
 PAC Appraisal (mid-November)
 Endorsement by ASC (late November)
 Approach funding sources jointly with UNESCO (December-onwards)
 PAGE 1
 PAGE 5