

To: qhqt.hau@fpt.vn
From: Center for International Affairs <cenintaf@ccs.sut.ac.th>
Subject: TRAINING IN THE LIBRARY
Cc:
Bcc:
X-Attachments:

DR. VU DINH HOA

DEPUTY DIRECTOR, INTERNATIONAL RELATIONS
HANOI AGRICULTURAL UNIVERSITY

Dear Dr. Hoa,

Greetings from SUT !!

Thank you for your email of 22 February . I do apologize for the slight delay in the reply as I was in Bangkok for a meeting when your email arrived.

It will be our pleasure to welcome some staff members from your University to visit our library. Kindly let us know the proposed dates of their visit (arrival and length of stay) as well as the purpose of their visit, i.e. the exact skills or information that they will like to have after the visit.. If the visit to the library will only be for a few days, then we will be glad to welcome them as guests and you will have no obligations except their board and lodging at our hotel in the university. However, if it is for a formal training for at least one month, then the fee for such activity is five hundred dollars for one month per participant and courses will be arranged for them by the staff of the Library. Thus, please let me know your plans.

The charge of the hotel room is 800 baht per room. This is about US\$ 20 and two people can occupy a room and so it is about US\$10 per person per day. The meals can be obtained from the student canteen for an average of one dollar or it can be at the hotel for at least 2-3 US\$ per meal. We can pick them up from the domestic airport at Nakhon Ratchasima if they intend to arrive by plane.

I look forward to getting more information from the planned visit so that we can prepare accordingly.

With best regards.

Sincerely,
Prof.Dr.Ruben C.Umaly
Director, CIA

26 FEB 2001



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Center for International Affairs	
No.	322/2544
Date	23 FEB 2001
Time	9:00

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From: "International Relations Office" <qhqt.hau@fpt.vn>

To: "CIA Public Relations" <cenintaf@ccs.sut.ac.th>

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X-Priority: 3

X-MSMail-Priority: Normal

X-Mailer: Microsoft Outlook Express 4.72.3110.1

X-MimeOLE: Produced By Microsoft MimeOLE V4.72.3110.3

Dear Dr. Umaly,

Hanoi Agricultural University is upgrading its Information Center and Library

to meet the increasing need of teaching staff and students for both education and

research. We are planning to send nine (9) people to visit your library facilities to

have better understandings on information management and services that are being

practiced at your institutions.

Please let us know the procedures and cost needed to visit your library in earliest time

convenient to you.

With best regards.

Printed for Center for International Affairs <cenintaf@ccs.s...

1

Handwritten signature and date:
26/02/01
2

Dr. Vu Dinh Hoa

Deputy Director of International Relations

Hanoi Agricultural University

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<P>Dr. Vu Dinh Hoa</P>

<P>Deputy Director of International Relations</P>

<P>Hanoi Agricultural University</P></DIV></BODY></HTML>