

CENTER FOR INTERNATIONAL AFFAIRS

MINUTES OF INTERNAL MEETING

14.40 -16.00 P.M., Thursday December 28 ,1996

Center for International Affairs , Suranaree University of Technology

Member Present

Dr. Ruben C. Umaly	- CIA Director (Chairman)
Mrs. Sukumarn Khompis	- Staff
Mrs. Manthana Thammachot	- Staff
Mrs. Sommai Champuchar	- Staff
Miss Kornnika Maiya	- Staff

Member Absent

Miss Awrawan Obrom	- Staff
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Secretary

Mrs. Supaporn Kingnok	- Staff
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AGENDA

1. Budget

1.1 SUT-CUTC

The director has assigned Mrs. Manthana to take care of SUT-CUTC budget together with him.

1.2 International Organization Members

The director has assigned Mrs. Sommai to find out what international organizations the Rector is a member of and how much fee have to paid and also to draft a letter to Deans to find out what official membership fees to organizations are to be paid by their Institute.

1.3 International Seminars

The Director has assigned Mrs. Sukumarn to take care of International Seminars which SUT staff will participate in - titles, venue, dates and budgetary requirements. Seminar information from Deans are required.

1.4 Office Petty Cash

Mrs. Supaporn will take care of managing petty cash.

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Ref. No. 5136/๐๗๑

31 January 1996

Dr. John Richards
Director British Council
428 Rama I Road Siam Square
Bangkok 10330
FAX: 662.2526111

RE: SPEAKER FOR COLLOQUIUM

Once again please accept my heartfelt appreciation and gratitude for your hospitality during my recent visit to the British Council.

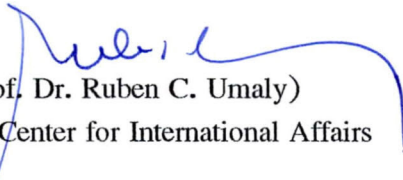
I am respectfully reiterating SUT's request for a speaker on "British Experiences in Science Park Operation and Management" for our International Colloquium on "Science Park for meeting Technological Challenges of the 21st Century" during our SUT Anniversary week on 22-27 July 1996.

We have rescheduled as per our discussion the mission to England of 3-4 persons from SUT to October or early November to discuss possible collaborative activities with the University of Birmingham and establish relation with other technical universities and Science Parks as well as to visit the Synchrotron in Manchester.

SUT shall be most grateful for whatever assistance the British Council can extend. I am reiterating SUT's invitation for you to visit us at a date and time of your convenience.

With warm regards to you and Khun Malikka.

Yours sincerely,


(Prof. Dr. Ruben C. Umaly)
Director, Center for International Affairs