

**MINUTES OF THE PROJECT REVIEW SUB-COMMITTEE MEETING UNDER THE
Institutional Linkage and Technical Cooperation**

14.00-15.30, Wednesday May 3, 1995

Saranitat Conference Room, Administrative Building, Suranaree University of Technology

Member Present:

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| 1. Assoc. Prof. Dr. Prasart Suebka | Chair |
| Vice Rector, Academic Affairs | |
| 2. Assist. Prof. Dr. Weerapun Sriboonlue | Project Manager |
| Vice Rector, Planning and Development | |
| X 3. Assoc. Prof. Dr. Kasem Prabritputaloong | - Dr. Chairat Boi Surgen |
| Dean, Institute of Resources Technology | |
| 4. Assist. Prof. Dr. Tavee Lertpanyavit | |
| Dean, Institute of Industrial Technology | |
| 5. Assoc. Prof. Dr. Terd Charoenwatana | |
| Dean, Institute of Agricultural Technology | |
| 6. Assoc. Prof. Vutthi Bhanthumnavin | |
| Dean, Institute of Science | |
| X 7. Mr. Suriya Smutkupt | |
| Acting Dean, Institute of Social Technology | |
| X 8. Assoc. Prof. Dr. Ongkan Indrambarya | |
| Director, Center for Library Resources & Educational Media | |
| 9. Prof. Dr. Ruben C. Umaly | |
| Director, Center for International Affairs | |
| | Project Co-ordinator and Secretary |
| 10. Miss Chatpennut Kliangsaard | Assist. Secretary |
| Project Officer, Center for International Affairs | |

Absentee:

- | | |
|---------------------------------------|---------------------------|
| 1. Assoc. Prof. Dr. Sam-arng Srinilta | Project Technical Advisor |
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Secretariat:

- | | |
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| 1. Prof. Dr. Ruben C. Umaly | Secretary |
| 2. Miss Chatpennut Kliangsaard | Assist. Secretary |

Observers:

- | | |
|--|---|
| 1. Assoc. Prof. Dr. Korakod Indrapichate | Vice Rector, Planning and Development |
| 2. Assoc. Prof. Dr. Thai Tipsuwannakul | Director, Center for Educational Services |
| 3. Mr. Robert H. Burgess | Chair, School of English |

1. Chairperson's Remarks

Dr. Prasart Suebka, chairperson of the Project Review Sub-Committee thanked all committee members for attending the meeting. Then he asked the committee to approve the results of the IUP examination, which was an extra agenda of the meeting.

2. Approval the Result of IUP Examination

Mr. Robert gave an overview of IUP English Placement Scores as distributed at the meeting. Based on the results, the perfect score is 175 and he set the entrance cutoff at 88 or 50%. The exemption was set at 139 or 79%. Therefore, of the 15 applicants 9 passed the English Placement exam (out of 15)

Dr. Vutthi gave an overview of the Basic Sciences Examination scores as distributed at the meeting. He proposed that the 4 applicants who got zero in one subject of Basic Sciences should be considered as "failed" and the rest should be considered based on the combined scores of Basic Sciences and English Placement Examinations.

From the discussions, 8 applicants were accepted. They are:

Mechanical Engineering:

1. Mr. Apiyos Kuptanont
2. Mr. Sorakol Seuyouyong
3. Mr. Suwin Sandu

Chemical Engineering:

1. Miss Jurarat Tanwangruk
2. Mr. Kampanat Saenpote
3. Miss Pattaraporn Changariyawong
4. Miss Teeraya Tantiwong

Food Technology:

1. Miss Wasoontira Siritwat

3. Request for advertising & media materials from each of the Partner Universities

Dr. Umaly asked the SUT mission to Canada to obtain from CUTC partners some advertising materials such as pictures, videotapes, slides of campus scenes and activities, brochures, posters and logos for inclusion in the IUP brochures/prospectus for 1996.

4. The Progress of SUT-CUTC Activities

4.1 The completion of IUP Curricula

Dr. Umaly asked the involved persons to obtain the complete curricula of IUP programs for each term, course description, list of Faculty members to be involved, with their CVs and pictures

4.2 Co-op Education Program-Thai Students in Canada and Canadian students in Thailand

Dr. Umaly reported that Dr. Thawatchai will take care of this issue during his mission to Canada. The progress of Co-op activities will be known after his return.

4.3 Placement of Ph.D. Program

Dr. Umaly reported that CIA already sent the name list of Ph.D. candidates to Canada and is presently awaiting their reply. He requested members of the mission to follow-up the progress of the application.

4.4 Visit to the Ontario Science Center

Dr. Weerapun will visit the Ontario Science Center during his Canada trip.

Dr. Prasart announced that he had to leave due to important SUT meeting and asked Dr. Weerapun to continue chairing the meeting in his absence.

4.5 Establishment of English as 2 Second Language Center at SUT.

Mr. Robert reported that the ESL course will begin on September and he needs help of lecturers from Canada. He reported that Miss Judy Hunter, a Ryerson English Placement Faculty member, will come to SUT on June for consultancy about teaching intensive program. CUTC is requesting for a term of reference for this consultancy.

4.6 Development of plan for Canadian participation in SUT Worldtech'95

Dr. Vutthi reported that after the meeting with provincial industrial officer, they wanted to know what Canada can offer and they will consider them.

THE MEETING OF THE PROJECT REVIEW SUB-COMMITTEE 3/1995

3 May, 1995, 14:00 P.M.

At Saranitat Conference Room, Administrative Building

AGENDA :

1. For those who have not yet submitted
 - Complete Four-year Curricula by terms for the Degree Programs
 - Course Descriptions with required textbook (if any)
 - Faculty List with CVs and Pictures
2. Pictures, video, slides of campus scenes and activities, of each partner University for inclusion in the brochure/prospectus for 1995
3. Most recent catalogues, brochures, posters and logos of the partner universities
4. Co-op Education Programs-both Thai students in Canada and Canadian students in Thailand
5. Placement of Ph.D Students
6. Linkage with industries seminars and training courses for industries and-possible participation of Canadian universities and industries in the Anniversary Colloquium; Seminar
7. Advertisement of SUT programs to Canadian students
8. Visit to the Ontario Science Center
9. Establishment of English as a 2nd Language Center at SUT
10. Development of Plan for Canadian participation in SUT Worldtech'95
11. Next PRC meeting : schedule, venue, tentative agenda

AMONG THE THINGS TO BE ACCOMPLISHED BY THE SUT MISSION

1. For those who have not yet submitted
 - Complete Four-year Curricula by terms for the Degree Programs
 - Course Descriptions with required textbook (if any)
 - Faculty List with CVs and Pictures
2. Pictures ^{video, logos} or slides of campus scenes and activities, of each partner University for inclusion in the brochure/prospectus for 1995
3. Most recent catalogues, brochures ^{and logos} and posters of the partner universities
4. Co-op Education Programs—both Thai students in Canada and Canadian students in Thailand
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Under Program I

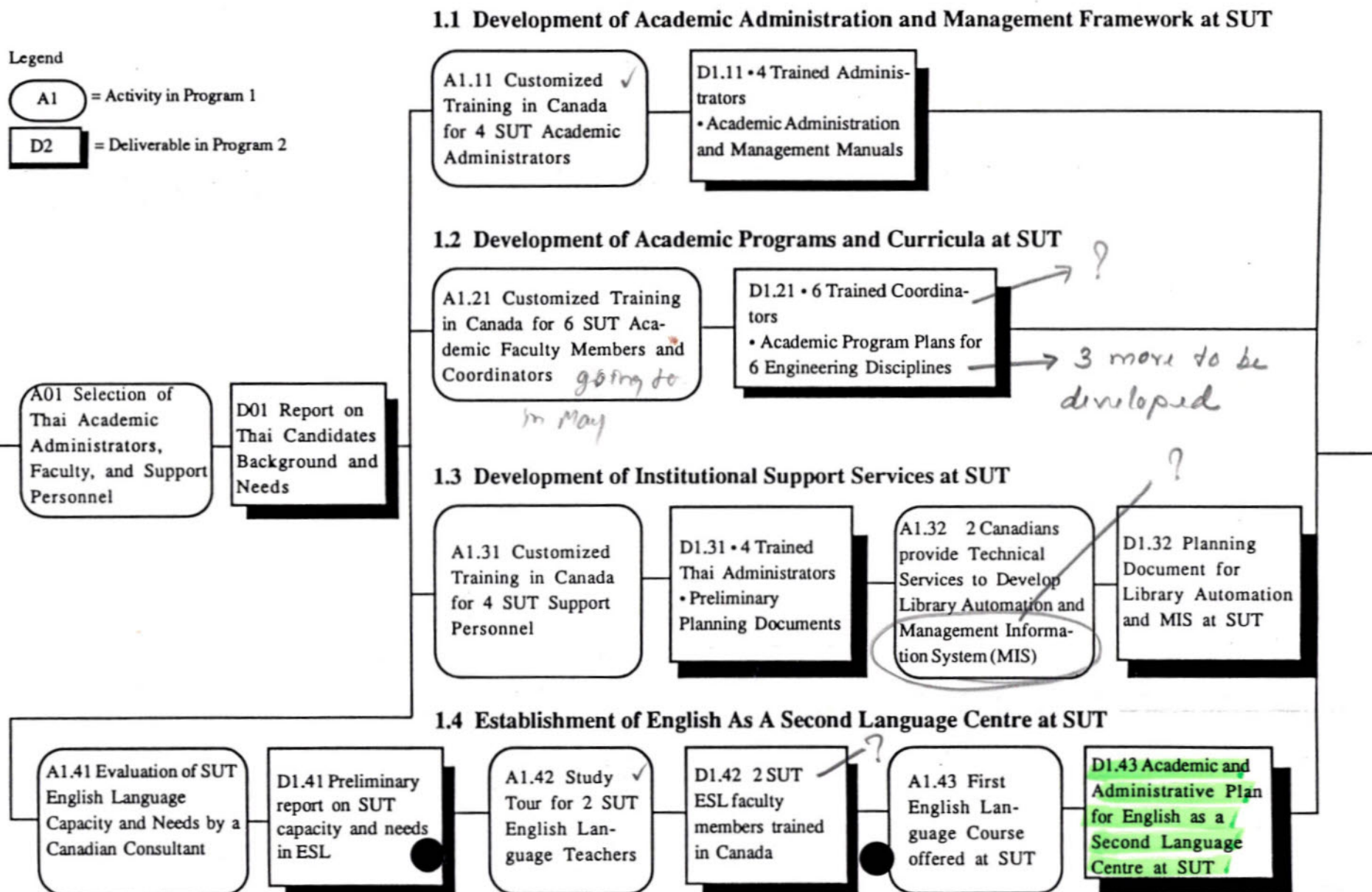
A1.4 - Establishment of English as a 2nd Language
10. Center at SUT

A2.3 - Co-op Student Exchange Program ✓

A3. ¹¹ ~~11~~ Development of Plan for Canadian participation
in SUT ~~at~~ awarded '95

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PROGRAM 1: Institutional Capacity-Building Program



PROGRAM 2: International Academic Programs

2.1 International Applied Science and Engineering Undergraduate Program

A2.11 Academic Program Planning and Coordination in Thailand

D2.11 International Program Guidelines and Academic Plans

A2.12 Curriculum Implementation, Delivery, and Evaluation in Thailand

D2.12 Year-End Academic Grade Report on All Participating Students

3 more in Engineering to be done

2.2 Joint Research and Ph.D Program

A2.21 Selection of 10 Thai Ph.D Students by 5 Canadian and Thai Supervisors

D2.21 Detailed Plan for Joint Ph.D Program for each Student

A2.22 Provision of Courses in Canada and Confirmation of Research Methodology for 10 Thai Ph.D Students

D2.22 Interim Progress Reports on the Thai Ph.D Students

A2.23 Supervisory Visits to Jointly Supervised Research Work in Thailand

D2.23 Progress Report on Status of Research Work

A2.24 Ph.D Thesis Defence in Canada

D2.24 Successful Candidates Receive their Doctorates

2.3 Co-op Student Exchange Program

A2.31 Provision of Work Placement and Supervision of Thai Students in Canada

D2.31 Work Placement Reports

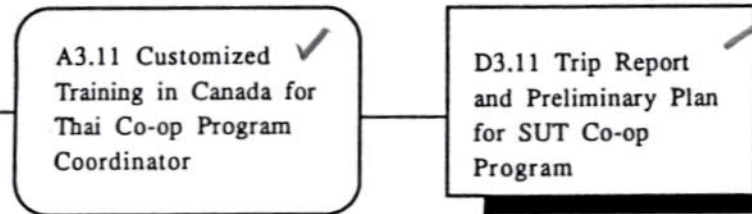
A2.32 Provision of Work Placement and Supervision of Canadian Students in Thailand

D2.32 Work Placement Reports

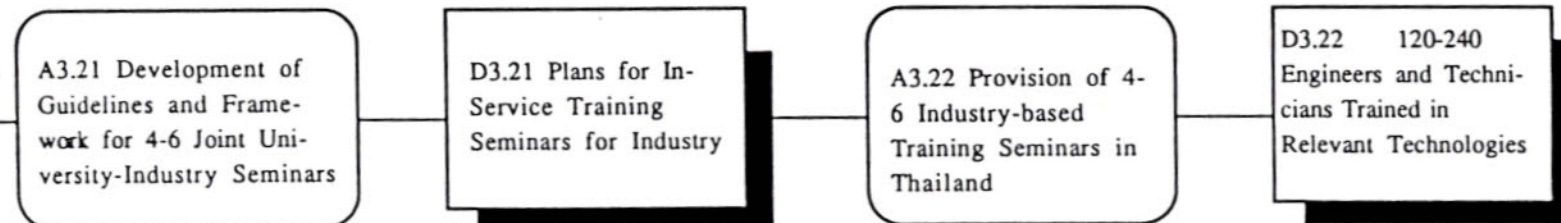
Figure 1 (Continued): Project's Programs, Activities and Deliverables

PROGRAM 3: University-Industry Linkage Program

3.1 Development of Cooperative Education at SUT



3.2 Joint University-Industry Cooperation and Training Initiatives



3.3 Technology Cooperation Initiatives

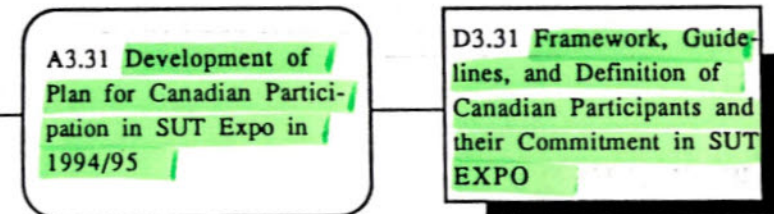


Figure 1 (Continued): Project's Programs, Activities and Deliverables

PROGRAM 4: PROJECT MANAGEMENT			
ACTIVITY		DELIVERABLE	
Description	Date, Venue & Duration	Description	Date
4.1 Provision of Project Management and Administration in Thailand			
A4.11 Thai Project Implementation Unit	5 years 1993/98	D4.11 • Quarterly, semi-annual and annual reports on the progress, developments and activities of the project. The reports will also include budgetary cost items and expenditures.	1993 to 1998
4.2 Provision of Project Management and Administration in Canada			
A4.21 Canadian Management Team and Project Implementation Unit	5 years 1993/98	D4.21 • Design, development, and implementation of customized training programs. • Recruitment and coordination of all Canadian consultants providing technical services in Thailand. • Quarterly, semi-annual, and annual progress reports to CEA.	1993 to 1998
4.3 Project Supervision and Coordination			
A4.31 Canadian Project Review Sub-Committee visits to Thailand	2 weeks, Thailand 1994, 1996	D4.31 Annual Project Review Committee's reports on the implementation of project activities and financial status.	July 1994-1996
A4.32 Thai Project Review Sub-Committee trips to Canada	2 weeks, Canada 1995, 1997	D4.32 Annual Project Review Committee's reports on the implementation of project activities and financial status.	July 1995-1997
A4.33 Project management and coordination by Canadian PIU personnel	2 weeks, Thailand, 1993/97	D4.33 Quarterly, semi-annual and annual reports on the progress and implementation of project activities including budget and expenditures.	1993-1997
4.4 Project Communication			
Communication among institutions, and support services to all participants.	5 years 1993-98		

2.4.2 Project Organization

The implementation, management and control of the various project activities and assessment of their outcome are undertaken at two levels: (a) policy development and project review by a Project Review Committee (PRC); and (b) project implementation and management by two Project Implementation Units (PIUs), one in Thailand and the other in Canada. In addition, because of the complexity of coordination of activities required on the Canadian side, a Canadian technical adviser will advise the Canadian PIU on activity design and implementation. The organizational structure for project management and implementation is shown in Figure 2.